



**Calling all artists!**  
**4th Annual Newcastle Commons Art Fair**  
**July 20, 2024**

Newcastle Arts Council (Newcastle, WA) is organizing our annual art fair to be held at Avalon Newcastle Commons on Saturday, July 20, 2024. The mission of Newcastle Arts Council is to promote, support, and encourage the arts in the local Newcastle area as the organization works toward Making the Arts Come Alive in Newcastle.

Once again this year we are excited to offer opportunities to showcase the great creativity of artists in our community and provide an avenue for artists to receive the economic benefit of being able to sell items to the public at an organized event in our area.

If you would like to participate in this event with a booth space, download and submit a form that can be found on the Newcastle Arts Council website at [newcastlewaarts.org](http://newcastlewaarts.org).

Submissions should be sent to the Newcastle Arts Council e-mail address at [newcastlewaarts@gmail.com](mailto:newcastlewaarts@gmail.com). Submissions must be received no later than May 31, 2024. More information is provided below about this opportunity. Questions can be sent to [newcastlewaarts@gmail.com](mailto:newcastlewaarts@gmail.com).

**Details**

- Date of event: Saturday, July 20, 2024
- Hours of operation will be from 10:00am to 5:00pm. Artists will be allowed to set up their space starting at 8:00am in the morning and should be ready to go no later than 30 minutes from the opening of this event (9:30am). Artists are further expected to remain until the event closes.
- Location – Courtyards and sidewalks at Newcastle Commons in Newcastle, WA surrounding the corners of Newcastle Commons Drive and 134<sup>th</sup> Place SE. There will be a check in table near the Avalon Newcastle Commons Leasing Office on Newcastle Commons Drive near the North Lawn for check-in. Parking is limited so please plan to arrive early to offload your items. Temporary parking for artists to use for offloading will be available along 134<sup>th</sup> Place SE in the loading zones. After you have offloaded your items, a temporary parking pass will be provided to you for free parking on P1 of the parking garage. The parking garage entrance is located on 132<sup>nd</sup> Place SE.
- Participating artists will be provided with a 10X10 space on the sidewalk to showcase their artwork. The location will be determined by the committee, and it cannot be changed. Spaces may either be on grass or on concrete. You are responsible for bringing your own display materials, tables, tents, etc. Booth spaces do not include power. Each vendor is responsible for keeping their 10x10 space and surrounding area free of trip/slip hazards.
- Food will be available on-site for purchase.
- There is no cost to participate in this event. However, Newcastle Arts Council is a 501c3 and would gladly appreciate your donations so we can continue to provide for these events and activities in our community.
- Health requirements – Although we are not anticipating there will be any specific health restrictions at the time of this event we will be monitoring the situation leading up to the event and will make adjustments to be in line with other markets in which you may be participating. We will evaluate adjustments or changes necessary to the operations of the art fair based on requirements or recommendations from state, county and local health departments. As in years past we do ask that you have available hand sanitizer at your booth.
- You are responsible for your sales transactions and reporting of those transactions for tax purposes. The City of Newcastle is not requiring art vendors to have a business license specific for this event.
- Final determination of participation is at the discretion of Newcastle Arts Council.

We are extremely excited about this opportunity to support our local artists. Since this is only the third year this event is being put on, we hope you will be flexible and patient with event planning and logistics.

Thank you for your interest in supporting the arts helping us in *Making the Arts Come Alive in Newcastle*.

2024 Newcastle Commons Art Walk Committee